



St Thomas More Catholic Primary School



Emergency Site Contacts: Principal and School Administrator

"NOTICE TO ALL CONTRACTORS WORKING AT THIS SITE"

Please report to Reception and explain the relevance and purpose of your visit

Please be prepared to produce formal identification

All contractors will be asked to sign the Visitors Book and wear a Visitors Badge

Contractors should not enter the school by any means other than the main entrance

Please remember to sign out at the end of your visit and return your Visitors Badge

"General Health and Safety"

Health and Safety at Work Etc. Act 1974.

Management of Health and Safety at Work Regulations (As amended).

Workplace (Health, Safety and Welfare) Regulations 1992.

This notice is to advise contractors that potential site hazards, reporting procedures and working arrangements are available from the School Office. The potential hazards, procedures and arrangements particular to this establishment are set out below. Contractors finding additions must notify the Principal before proceeding :-

Location for isolation of services:

- Electricity - Fuse boxes are located in the Nursery
- Gas - Pump House (small brick building in Car Park) and Boiler Room
- Water - Car Park (middle)

Emergency procedures:

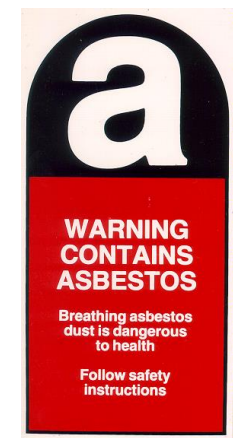
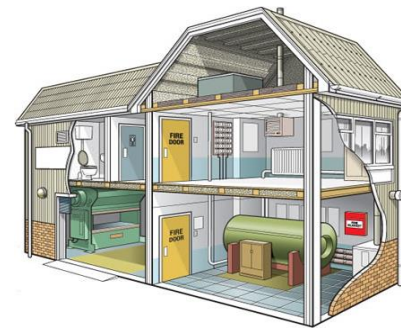
Fire Assembly Points: Playground (to side of the school) and Car Park (to front of the school)

First Aid: The School Administrator

Report accidents to: The School Administrator

"Asbestos"

Control of Asbestos Regulations 2006



This establishment was constructed before Oxfordshire County Council stopped using asbestos products in the construction and insulation of its buildings. Therefore there are presumed ACMs.

Management procedures are being followed to ensure that asbestos materials are managed correctly and safely and are held at this establishment. Please read the asbestos Management Folder and sign the Asbestos Register before commencing work.

Report discovery and/or damage to the Executive Principal

General Site Procedures and Known Hazards:

Fuse boxes are located in Caretaker's Office, Staff Room and Computer Room